The University of Manitoba
Conference Accommodation Reservation Form 2012

NAME _________________________________             COMPANY_____________________________
ADDRESS ______________________________________________________________________________________
CITY _____________________________ PROV./STATE _______ CODE _____________ COUNTRY _____________
PHONE (            )_________________  FAX (            )_________________  MOBILE (            )_________________
EMAIL ________________________________________________________________________________________

Enter the number of nights you will be staying with us to calculate the amount due:

Single for _____ night(s) X $52.76 per night  =      $__________

MARY SPEECHLY HALL DORMITORY

CONFERENCE ROOM RATE
$45.00 CDN per night (plus taxes*)
All rooms supplied with bed linens, towels and facecloths. Shared washrooms are centrally located and close to bedrooms.

Mary Speechly Hall is a NON-SMOKING FACILITY. Smoking is permitted outdoors only.

PLEASE NOTE: Mary Speechly Hall is not a wheelchair accessible facility.

Check-In: 3:00 p.m.
Check-Out: 10:00 a.m.

An itemized statement will be provided to you upon check-out

Once this form has been returned, your room will be reserved and a confirmation email will be sent with further instructions.

Please use one Reservation Form per delegate.

CONFERENCE ____________________________________________
ARIVAL DATE & TIME ___________________________ DEPARTURE DATE & TIME ___________________________

NAME ____________________  Female       COMPANY_____________________________
                      Male

ADDRESS ______________________________________________________________________________________
CITY _____________________________ PROV./STATE _______ CODE _____________ COUNTRY _____________
PHONE (            )_________________  FAX (            )_________________  MOBILE (            )_________________
EMAIL ________________________________________________________________________________________

Will you require parking during your stay with us?  □ YES  □ NO

PARKING is $10.00 + GST per day, Monday through Friday (7:30 am - 4:30 pm). Evening and weekend parking is free.

*APPLICABLE TAXES INCLUDED
7% PST + 5% GST
+ 5% City of Winnipeg Accommodation Tax
+ 5% GST on Accommodation Tax

GST #R119260669

In the event of cancellation under 48 hours or “no show,” your advance payment will be refunded less the first night

This personal information is being collected under the authority of the University of Manitoba Act and will be used for the registration of the applicant for conference accommodations. It is protected by the Protection of Privacy Act. If you have any questions, please contact the FIPPA Coordinator, 331 Dafoe Library, University of Manitoba, R3T 2N2

Please send this form with payment to:
Residence Conference Coordinator, The University of Manitoba
101 Arthur V. Mauro Residence, 120 Dafoe Road, WINNIPEG, MB R3T 6B3 CANADA
Tel: (204) 474-8337 • Fax: (204) 474-7662 • Email: conference_accommodations@umanitoba.ca