

*Please use one Reservation Form per delegate.*

CONFERENCE \_\_\_\_\_

ARRIVAL DATE & TIME \_\_\_\_\_ DEPARTURE DATE & TIME \_\_\_\_\_

NAME _____	Female	COMPANY _____
Male		
ADDRESS _____		
CITY _____	PROV./STATE _____	CODE _____ COUNTRY _____
PHONE (     ) _____	FAX (     ) _____	MOBILE (     ) _____
EMAIL _____		

**CONFERENCE ROOM RATE**

**\$45.00 CDN per night (plus taxes\*)**

All rooms supplied with bed linens, towels and facecloths.  
Shared washrooms are centrally located and close to bedrooms.

Mary Speechly Hall is a  
**NON-SMOKING FACILITY.**  
Smoking is permitted outdoors only.

PLEASE NOTE: Mary Speechly Hall is not a wheelchair accessible facility.

**Check-In: 3:00 p.m.**  
**Check-Out: 10:00 a.m.**

**Enter the number of nights you will be staying with us to calculate the amount due:**

**Single for \_\_\_\_\_ night(s) X \$52.76 per night = \$ \_\_\_\_\_**

**\*APPLICABLE TAXES INCLUDED**

7% PST + 5% GST  
+ 5% City of Winnipeg Accommodation Tax  
+ 5% GST on Accommodation Tax

**GST #R119260669**

Will you require parking during your stay with us?     YES     NO

*Parking is \$10.00 + GST per day, Monday through Friday (7:30 am - 4:30 pm).  
Evening and weekend parking is free.*

An itemized statement will be provided to you upon check-out

**Once this form has been returned, your room will be reserved and a confirmation email will be sent with further instructions.**



UNIVERSITY  
OF MANITOBA

**Please send this form with payment to:**

Residence Conference Coordinator, The University of Manitoba  
101 Arthur V. Mauro Residence, 120 Dafoe Road, WINNIPEG, MB R3T 6B3 CANADA  
Tel: (204) 474-8337 • Fax: (204) 474-7662 • Email: conference\_accommodations@umanitoba.ca

***In the event of cancellation under 48 hours or "no show," your advance payment will be refunded less the first night***